



Alvin Adjei  
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March 21, 2024

**Via E-File**

April Walter  
1400 Woodloch Forest Drive, Suite 400  
The Woodlands, Texas 77380

**Re: FAROOQ SHEIKH v. SHELL USA, INC., ET AL.,**

To Counsel:

Please let this serve as a vacation letter for attorneys Alvin Adjei for the following dates:  
April 27, 2024-May 10, 2024.

We request that counsel refrain from setting any hearings, depositions, or case related deadlines during this time. Thank you.

Sincerely,

**HKM EMPLOYMENT ATTORNEYS LLP**

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Enclosure